

Shelburne Supermarket

Employment Application

20 Shelburne Shopping Park Shelburne, Vermont 05482
802-985-8520 Fax 802-985-8805 e-mail ssmkt@verizon.net

Personal Data:

Date _____ Name _____ S.S. Number _____

Address _____

PO Box or Street # _____ City _____ State _____ Zip _____
Phone # (_____) _____ (_____) _____
Area Code Daytime Area Code Evening

Date of Birth _____

Are you under the age of 18 Yes No

Can you prove, if hired, that you are legally eligible for employment in the United States? Yes No

Have you ever been discharged or requested to resign any position?

No Yes, (explain)

In the employment setting, have you ever received greater discipline other than an oral reprimand?

No Yes, (explain) _____

How were you referred to us? Self / Walk- in Advertisement Friend Other _____

Employment Desired:

Position Desired: _____ Salary / Wage Desired _____

Date Available to Start _____ Available to Work Overtime? Yes No

Employment Desired: Full Time Part Time

Shift Desired: Days Afternoons / Evenings Weekends Anytime

Office Use Only Below

Hire Info.

EE # _____

Hire Date _____

Stromberg

Paydata

EE File-create

QB

Release Info.

Release Date _____

Stromberg-TOA-give all vacation accrued-FT

Paydata

EE File-pull-Resignation letter

VACE Cobra/Cancel-FT

QB

Experience:

Please print below your full work history for the last 5 years beginning with your most recent position, or attach a current resume.

<u>Dates of employment</u>	<u>Employer Name & Phone #</u>	<u>Position/Duties/Responsibilities</u>

Education:

This section may be omitted if a resume accompanies the application.

High School:

College:

Other Education, Skills or Training :

References:

Please print below two references that can verify your work history, employment history and experience.

Name: _____ Daytime Phone: (____) _____

Address: _____ Relationship: _____

Name: _____ Daytime Phone: (____) _____

Address: _____ Relationship: _____

Statement of Understanding

If you have any questions about the statements please ask before signing.

I certify that the information contained in this application and any attachments are true and correct to the best of my knowledge, and I understand that false or incorrect information in this application are grounds for disqualification from further consideration or for dismissal from employment should I be awarded a position. Further, I hereby authorize my former employer(s), reference(s) and any other individual or organization to speak freely about my employment and / or to provide information solicited by the Shelburne Supermarket including a copy of my personal file. I hereby release and discharge each of the above, including Shelburne Supermarket, from any liability of any kind or nature.

All qualified applicants receive consideration for employment in accordance with the policy of Shelburne Supermarket. It is the policy of the Company not to discriminate in employment practices on the basis of age, race, color, creed, sex, national origin, place of birth, ancestry, sexual orientation or handicap under the provisions of federal and state laws.

I understand that nothing contained in this application or in the interview process is intended to create an employment contract between the Shelburne Supermarket and myself. If this application results in employment, I will be provided information regarding my rights as an employee of Shelburne Supermarket. I understand that this application, under no circumstances, represents any obligation by the Shelburne Supermarket to offer me employment of any type.

I understand that as part of my employment application process, the Company may conduct a background check. A record of conviction may not be an automatic bar to my employment.

I hereby acknowledge that I have read each of the above statements and understand the same and consent thereto.

Signature of Applicant: _____ **Date** _____